

**MEETING OF THE INTERNAL QUALITY ASSURANCE CELL**

**DETAILS OF THE MEETING**

Ref No: RKU/IQAC/17/12/04

Date: 29.12.2017

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To,  
Members,  
IQAC Cell,  
RK University.

Respected Members of IQAC Cell,

I would like to invite you for the upcoming meeting of the IQAC Cell of RK University. I hope that you will be able to attend this meeting and help us in deliberating the matters mentioned in the agenda items.

Looking forward to meeting you for fruitful discussions.

**Meeting Details:**

Date : January 24, 2018, Wednesday

Time : 02:15 pm

Venue : Plato, School Of Engineering, RK University, Rajkot

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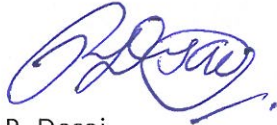
**Agenda Items:**

**Agenda Item 1: Approval of the minutes of the previous meeting.**

**Agenda Item 2: Progression on NAAC Accreditation**

**Agenda Item 3: Report on National Conference at School of Science**

**Agenda Item 4: Stakeholder Feedback Analysis:**



Prof. (Dr.) T. R. Desai  
Provost  
RK University



**MEETING OF THE INTERNAL QUALITY ASSURANCE CELL**

**ATTENDANCE SHEET**

Ref No: RKU/IQAC/18/01/01

Date: 24.01.2018

Sr. No	Executive	Designation	Member Category	Signature
1	Prof. (Dr.) T. R. Desai	Provost, RK University	Chairperson	
2	Prof. (Dr.) Ajitkumar N. Shukla	Dean, Faculty of Technology	Member Secretary & Coordinator	
3	Mr. Mohit Patel	Vice President, RK University	Member	
4	Dr. Ashish Tanna	Associate Professor, School of Science	Member	
5	Dr. Amit Sharma	Deputy Director, School of Physiotherapy	Member	
6	Dr. Chetan Detroja	Associate Professor, School of Pharmacy	Member	
7	Dr. Chintan Rajani	Associate Professor, School of Management	Member	
8	CA Hitesh Popat	Finance Officer, RK University	Member	
9	Mr. Samir Atara	Associate Professor, School of Pharmacy	Member	

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Date: 24.01.2018

**Date : January 24, 2018, Wednesday**

**Time : 02:15 pm**

**Venue : Plato, School Of Engineering, RK University, Rajkot**

A Meeting of the IQAC was held in presence of the following Executives:

Sr. No	Executive	Designation	Member Category
1	Prof. (Dr.) T. R. Desai	Provost, RK University	Chairperson
2	Prof. (Dr.) Ajitkumar N. Shukla	Dean, Faculty of Technology	Member Secretary & Coordinator
3	Mr. Mohit Patel	Vice President, RK University	Member
4	Dr. Ashish Tanna	Associate Professor, School of Science	Member
5	Dr. Amit Sharma	Deputy Director, School of Physiotherapy	Member
6	Dr. Chetan Detroja	Associate Professor, School of Pharmacy	Member
7	Dr. Chintan Rajani	Associate Professor, School of Management	Member
8	CA Hitesh Popat	Finance Officer, RK University	Member
9	Mr. Samir Atara	Associate Professor, School of Pharmacy	Member

**Agenda Item 1:**

**Approval of the minutes of the previous meeting.**

Prof. (Dr.) T. R. Desai gave the confirmation of the minutes of the previous meeting held on 23 November 2017. The minutes of the meeting of 23 November 2017 were read and confirmed.

**Agenda Item 2:**

**Progression on NAAC Accreditation**

The meeting was chaired by Mr. Denish Patel, Executive President, RK University. He appreciated the work done by the team.

Prof. Shukla explained the structure of new system and as a part of process students' survey and Peer Review team visit would be carried out. As per the guideline of NAAC, it was decided to aware all the students regarding to students' survey. It was also decided to comply the documents as per the SSR criterions, so that the we could showcase all our practices within the limited duration of Peer Review Team Visit.

**Agenda Item 3:**


**Report on National Conference at School of Science**

Prof. Mayank Pandya, Dy. Director, School of Science has submitted the report of National Conference on Recent Innovations in Science -2018 (NCRIS-2018) held on 19th and 20th January, 2018 at University. All the members appreciated Prof. Pandya and his team to organize the event successfully.

**Agenda Item 5:**

**Stakeholder Feedback Analysis:**

Discussion carried out for the feedback analysis from various stakeholders for the academic term 2017-2018 Odd Semester. Necessary action plan discussed for corrective measures based on the feedback.

  
Prof. (Dr.) T. R. Desai  
Provost  
RK University



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**ACTION TAKEN REPORT**

Ref No: RKU/IQAC/18/01/01

Date: 24.01.2018

1. Approval of the minutes of the previous meeting sanctioned
2. It was also decided to comply the documents as per the SSR criteria as per the guidelines of NAAC.
3. Prof. Mayank Pandya, Dy. Director, School of Science has submitted the report of National Conference on Recent Innovations in Science -2018 (NCRIS-2018) held on 19th and 20th January, 2018 at University
4. Analysis for the collated feedback from different stakeholders are submitted for further process.
5. Next IQAC meeting is scheduled on 25/04/2018.



Prof. (Dr.) T. R. Desai

Provost

RK University

