

**MEETING OF THE INTERNAL QUALITY ASSURANCE CELL**

**DETAILS OF THE MEETING**

Ref No: RKU/IQAC/17/08/06

Date: 29.08.2017

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To,  
Members,  
IQAC Cell,  
RK University.

Respected Members of IQAC Cell,

I would like to invite you for the upcoming meeting of the IQAC Cell of RK University. I hope that you will be able to attend this meeting and help us in deliberating the matters mentioned in the agenda items.

Looking forward to meeting you for fruitful discussions.

**Meeting Details:**

Date : September 05, 2017, Tuesday

Time : 02:15 pm

Venue : Plato, School Of Engineering, RK University, Rajkot

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**Agenda Items:**

**Agenda Item 1:** Approval of the minutes of the previous meeting.

**Agenda Item 2:** Status on NAAC Accreditation

**Agenda Item 3:** To explore Blended Learning / Integration of MOOCs / Project-based learning / Problem-based learning / Case study-based learning

**Agenda Item 4: To monitor the preparation for the Convocation Ceremony**

  
Prof. (Dr.) T. R. Desai  
Provost,  
RK University



**MEETING OF THE INTERNAL QUALITY ASSURANCE CELL**

**ATTENDANCE SHEET**

Ref No: RKU/IQAC/17/09/05

Date: 05.09.2017

Sr. No	Executive	Designation	Member Category	Signature
1	Prof. (Dr.) T. R. Desai	Provost, RK University	Chairperson	
2	Mr. Mohit Patel	Vice President, RK University	Member	
3	Dr. Ashish Tanna	Assistant Professor, School of Science	Member	
4	Dr. Amit Sharma	Deputy Director, School of Physiotherapy	Member	
5	Mr. Chintan Rajani	Assistant Professor, School of Management	Member	
6	CA Hitesh Popat	Finance Officer, RK University	Member	
7	Mr. Samir Atara	Associate Professor, School of Pharmacy	Member	

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**DETAILS OF THE MEETING**

Ref No: RKU/IQAC/17/09/05

Date: 05.09.2017

**Date : September 05, 2017, Tuesday**

**Time : 02:15 pm**

**Venue : Plato, School Of Engineering, RK University, Rajkot**

A Meeting of the IQAC was held in presence of the following Executives:

Sr. No	Executive	Designation	Member Category
1	Prof. (Dr.) T. R. Desai	Provost, RK University	Chairperson
2	Mr. Mohit Patel	Vice President, RK University	Member
3	Dr. Ashish Tanna	Assistant Professor, School of Science	Member
4	Dr. Amit Sharma	Deputy Director, School of Physiotherapy	Member
5	Mr. Chintan Rajani	Assistant Professor, School of Management	Member
6	CA Hitesh Popat	Finance Officer, RK University	Member
7	Mr. Samir Atara	Associate Professor, School of Pharmacy	Member



**Agenda Item 1:**

**Approval of the minutes of the previous meeting.**

Prof. (Dr.) T. R. Desai gave the confirmation of the minutes of the previous meeting held on 23 August 2017. The minutes of the meeting of 23 August 2017 were read and confirmed.

**Agenda Item 2:**

**Status on NAAC Accreditation**

The President, RK University had given instruction to apply the NAAC Accreditation process in January Cycle. Prof. (Dr.) Desai has given a detailed presentation of the process and divided the work amongst the committee members.

**Agenda Item 3:**

**To explore Blended Learning / Integration of MOOCs / Project-based learning / Problem-based learning / Case study-based learning**

Apart from the active learning-based teaching, it would be required to explore students to solve real-life problems. Mr. Mohit Patel has given his view on Problem based learning method adoption for various programs. All the members agreed with his view, but it was decided to implement the Case study-based learning in Bachelor of Business administration (BBA) and Master of Business Administration (MBA) at School of Management.


**Agenda Item 3:**

**To monitor the preparation for the Convocation Ceremony**

Similar to our traditions, it was decided that the parents and preferred faculty members of students would be awarded Certificates and Gold Medals to the students. Great efforts were being taken by Mr. Denish Patel, Executive Vice President of the University, and Mr. Mohit Patel, Vice President of the University to make the Convocation Ceremony memorable for students.

The following numbers of Students would be received their certificates by dignitaries, their parents, and their faculty members.

Sr. No.	School	No. of eligible students
1	School of Engineering	792
2	School of Diploma studies	180
3	School of Management	3
4	School of Science	251
5	School of Computer Science	5
6	School of Pharmacy	28
7	School of Physiotherapy	88
8	School of Business Studies	19
9	Faculty of Doctoral Studies and Research	55
<b>Total</b>		<b>1421</b>

  
Prof. (Dr.) T. R. Desai  
Provost,  
RK University




**MEETING OF THE INTERNAL QUALITY ASSURANCE CELL**

**ACTION TAKEN REPORT**

Ref No: RKU/IQAC/17/09/05

Date: 05.09.2017

1. Approval of the minutes of the previous meeting sanctioned.
2. It was decided that RK University apply the NAAC Accreditation process in the January cycle.
3. it was decided to implement the Case study-based learning in Bachelor of Business administration (BBA) and Master of Business Administration (MBA) at School of Management.
4. Next IQAC meeting is scheduled on 23/11/2017.

  
Prof. (Dr.) T. R. Desai  
Provost,  
RK University

