

MEETING OF THE INTERNAL QUALITY ASSURANCE CELL

DETAILS OF THE MEETING

Ref No: RKU/IQAC/17/04/01

Date: 19.04.2017

To,
Members,
IQAC Cell,
RK University.

Respected Members of IQAC Cell,

I would like to invite you for the upcoming meeting of the IQAC Cell of RK University. I hope that you will be able to attend this meeting and help us in deliberating the matters mentioned in the agenda items.

Looking forward to meeting you for fruitful discussions.

Meeting Details:

Date : April 26, 2017, Wednesday

Time : 02:15 pm

Venue : Plato, School of Engineering, RK University, Rajkot

Agenda Items:

Agenda Item 1: Approval of the minutes of the previous meeting.

Agenda Item 2: Progression on NAAC Accreditation

Agenda Item 3: To discuss the difficulties to collect students' fees on time.

Agenda Item 4: Establishment of "Bio Research and Characterization Center" at School of Science.

Agenda Item 5: To introduce new programs.

Agenda Item 6: Board of Studies Meeting


Prof. (Dr.) Ranjit Goswami
Provost
RK University




MEETING OF THE INTERNAL QUALITY ASSURANCE CELL

ATTENDANCE SHEET

Ref No: RKU/IQAC/17/01/02

Date: 26.04.2017

Sr. No	Executive	Designation	Member Category	Signature
1	Prof. (Dr.) Ranjit Goswami	Provost, RK University	Chairperson	
2	Prof. (Dr.) Ajitkumar N. Shukla	Dean, Faculty of Technology	Member Secretary & Coordinator	
3	Mr. Mohit Patel	Vice President, RK University	Member	
4	Dr. Ashish Tanna	Assistant Professor, School of Science	Member	
5	Dr. Amit Sharma	Deputy Director, School of Physiotherapy	Member	
6	Mr. Chetan Detroja	Assistant Professor, School of Pharmacy	Member	
7	Mr. Chintan Rajani	Assistant Professor, School of Management	Member	
8	Mr. Samir Atara	Assistant Professor, School of Pharmacy	Member	

MEETING OF THE INTERNAL QUALITY ASSURANCE CELL

DETAILS OF THE MEETING

Ref No: RKU/IQAC/17/04/02

Date: 26.04.2017

Date : April 26, 2017, Wednesday

Time : 02:15 pm

Venue : Plato, School of Engineering, RKU Rajkot

A Meeting of the IQAC was held in presence of the following Executives:

Sr. No	Executive	Designation	Member Category
1	Prof. (Dr.) Ranjit Goswami	Provost, RK University	Chairperson
2	Prof. (Dr.) Ajitkumar N. Shukla	Dean, Faculty of Technology	Member Secretary & Coordinator
3	Mr. Mohit Patel	Vice President, RK University	Member
4	Dr. Ashish Tanna	Assistant Professor, School of Science	Member
5	Dr. Amit Sharma	Deputy Director, School of Physiotherapy	Member
6	Mr. Chetan Detroja	Assistant Professor, School of Pharmacy	Member
7	Mr. Chintan Rajani	Assistant Professor, School of Management	Member
8	Mr. Samir Atara	Assistant Professor, School of Pharmacy	Member

Agenda Item 1:

Approval of the minutes of the previous meeting.

Prof. (Dr.) Ranjit Goswami gave the confirmation of the minutes of the previous meeting held on 25 January 2017. The minutes of the meeting of 25 January 2017 were read and confirmed.

Agenda Item 2:

Progression on NAAC Accreditation

Shri Khodidasbhai Patel, President, RK University instructed that IQAC should complete internal assessment as NAAC Accreditation requires exhaustive preparations. All the members welcomed the instruction and decided to prepare the Annual Quality Assurance Report (AQAR) and to submit it in upcoming Governing Body meeting.

Agenda Item 3:

To discuss the difficulties to collect students' fees on time.

CA Hitesh Popat expressed his difficulties to collect students' fees on time. It was decided that there should be nominal penalty on the late payment of fees after due dates.

Agenda Item 4:

Establishment of "Bio Research and Characterization Center" at School of Science.

All the members congratulated Prof. (Dr.) Gajanan Kunde for establishment of "Bio research and characterization center", inaugurated by Nobel Laureate Dr. Ada Yonath, which would facilitates researchers to enhance their efforts. It was also decided that the facilities would be available for other institutes and industries.

Agenda Item 4:

To introduce new programs

It was discuss to cater the student diversity and cater the need of society, we should offer introduce new programs in the fields of Agriculture Science, Liberal Arts and Humanities, Design, Ayurveda Medicines, Paramedical and Allied Health Science, B. Voc Programs etc.

Agenda Item 5: Board of Studies Meeting

Discussion was carried out for the board of studies meeting for the upcoming Academic Year 2017-18.



Prof. (Dr.) Ranjit Goswami
Provost
RK University



MEETING OF THE INTERNAL QUALITY ASSURANCE CELL
ACTION TAKEN REPORT

Ref No: RKU/IQAC/17/04/02

Date: 26.04.2017

1. Approval of the minutes of the previous meeting sanctioned
2. Shri Khodidasbhai Patel, President, RK University instructed that IQAC should complete prepare the Annual Quality Assurance Report (AQAR) and to submit it in upcoming Governing Body meeting.
3. It was decided that there should be nominal penalty on the late payment of fees after due dates.
4. It was decided to introduce new programs in the fields of Agriculture Science, Liberal Arts and Humanities, Design, Ayurveda Medicines, Paramedical and Allied Health Science, B. Voc Programs etc.
5. It was decided to finalize the date of the BOS Meeting for upcoming Academic Year.
6. Next IQAC meeting is scheduled on 23/05/2017

Rg

Prof. (Dr.) Ranjit Goswami
Provost
RK University

