

MEETING OF THE INTERNAL QUALITY ASSURANCE CELL

DETAILS OF THE MEETING

Ref No: RKU/IQAC/16/06/03

Date: 30.06.2016

To,
Members,
IQAC Cell,
RK University.

Respected Members of IQAC Cell,

I would like to invite you for the upcoming meeting of the IQAC Cell of RK University. I hope that you will be able to attend this meeting and help us in deliberating the matters mentioned in the agenda items.

Looking forward to meeting you for fruitful discussions.

Meeting Details:


Date : July 20, 2016, Wednesday

Time : 02:15 pm

Venue : Dewey, School of Engineering, RKU Rajkot

Agenda Items:

- Agenda Item 1:** Briefing of IQAC and discussion on Objective, functions and operational features of IQAC.
- Agenda Item 2:** Review performance of AY 2015-2016.
- Agenda Item 3:** Stakeholder Feedback Analysis


Prof. (Dr.) Ranjit Goswami
Provost
RK University







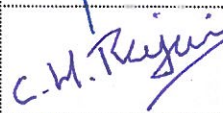



MEETING OF THE INTERNAL QUALITY ASSURANCE CELL

ATTENDANCE SHEET

Ref No: RKU/IQAC/16/07/01

Date: 20.07.2016

Sr. No	Executive	Designation	Member Category	Signature
1	Prof. (Dr.) Ranjit Goswami	Provost, RK University	Chairperson	
2	Prof. (Dr.) Ajitkumar N. Shukla	Dean, Faculty of Technology	Member Secretary & Coordinator	
3	Mr. Mohit Patel	Vice President, RK University	Member	
4	Dr. Nikhil Gokhale	Associate Director, Faculty of Doctoral Studies and research	Member	
5	Dr. Ashish Tanna	Assistant Professor, School of Science	Member	
6	Dr. Amit Sharma	Deputy Director, School of Physiotherapy	Member	
7	Mr. Chetan Detroja	Assistant Professor, School of Pharmacy	Member	
8	Mr. Chintan Rajani	Assistant Professor, School of Management	Member	
9	CA Hitesh Popat	Finance Officer, RK University	Member	
10	Mr. Samir Atara	Assistant Professor, School of Pharmacy	Member	

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A Meeting of the IQAC was held in presence of the following Executives:

Sr. No	Executive	Designation	Member Category
1	Prof. (Dr.) Ranjit Goswami	Provost, RK University	Chairperson
2	Prof. (Dr.) Ajitkumar N. Shukla	Dean, Faculty of Technology	Member Secretary & Coordinator
3	Mr. Mohit Patel	Vice President, RK University	Member
4	Dr. Nikhil Gokhale	Associate Director, Faculty of Doctoral Studies and research	Member
5	Dr. Ashish Tanna	Assistant Professor, School of Science	Member
6	Dr. Amit Sharma	Deputy Director, School of Physiotherapy	Member
7	Mr. Chetan Detroja	Assistant Professor, School of Pharmacy	Member
8	Mr. Chintan Rajani	Assistant Professor, School of Management	Member
9	CA Hitesh Popat	Finance Officer, RK University	Member
10	Mr. Samir Atara	Assistant Professor, School of Pharmacy	Member

Agenda Item 1: Briefing of IQAC and discussion on Objective, functions and operational features of IQAC.

Prof. (Dr.) Goswami gave the detailing on objective, functions and operational feature of IQAC as per the guideline provided by NAAC and finalized the mode of operandance for IQAC.

Agenda Item 2: Review performance of AY 2015-2016.

Dr. Nilesh Kalani has shared data for the performance of academic year 2015-2016.

Agenda Item 3: Stakeholder Feedback Analysis:

Discussion carried out for the feedback analysis from various stakeholders for the academic term 2015-2016. Necessary action plan discussed for corrective measures based on the feedback.

Agenda Item 4: Open Discussion:

Prof. (Dr.) Goswami invited all the members to give their suggestions. It was decided to identify the key area of academics and administrations to improve the quality parameter.


Prof. (Dr.) Ranjit Goswami
Provost
RK University



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ACTION TAKEN REPORT

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Date: 20.07.2016

1. Analysis for the collated feedback from different stakeholders are submitted for further process.
2. Faculty classroom observation need to done at the end of each semester. Report need to be submitted.
3. Next IQAC meeting is scheduled on 28/09/2016.



Prof. (Dr.) Ranjit Goswami
Provost
RK University

