

MEETING OF THE INTERNAL QUALITY ASSURANCE CELL

DETAILS OF THE MEETING

Ref No: RKU/IQAC/18/08/04

Date: 17.08.2018

To,
Members,
IQAC Cell,
RK University.

Respected Members of IQAC Cell,

I would like to invite you for the upcoming meeting of the IQAC Cell of RK University. I hope that you will be able to attend this meeting and help us in deliberating the matters mentioned in the agenda items.

Looking forward to meeting you for fruitful discussions.

Meeting Details:


Date : August 25, 2018, Saturday

Time : 02:15 pm

Venue : Plato, School Of Engineering, RK University, Rajkot

Agenda Items:

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| <u>Agenda Item 1:</u> | Approval of the minutes of the previous meeting. |
| <u>Agenda Item 2:</u> | Progression on NAAC Accreditation |
| <u>Agenda Item 3:</u> | Stakeholder Feedback. |


Prof. (Dr.) T. R. Desai
Provost
RK University



MEETING OF THE INTERNAL QUALITY ASSURANCE CELL

ATTENDANCE SHEET

Ref No: RKU/IQAC/18/08/05

Date: 25.08.2018

Sr. No	Executive	Designation	Member Category	Signature
1	Prof. (Dr.) T.R. Desai	Provost, RK University	Chairperson	
2	Mr. Mohit Patel	Vice President, RK University	Member	
3	Dr. Ashish Tanna	Associate Professor, School of Science	Member	
4	Dr. Amit Sharma	Deputy Director, School of Physiotherapy	Member	
5	Dr. Chetan Detroja	Associate Professor, School of Pharmacy	Member	
6	Dr. Chintan Rajani	Associate Professor, School of Management	Member	
7	CA Hitesh Popat	Finance Officer, RK University	Member	
8	Mr. Siddharth Patel	Partner, Soham Agro Foods	Alumni	
9	Mr. Nirav Patel	Director, Nirav Precision Pvt.Ltd	Industrialist	
10	Dr. Samir Atara	Associate Professor, School of Pharmacy	Member Secretary & Coordinator	

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Date: 25.08.2018

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Venue : Plato, School Of Engineering, RK University, Rajkot

A Meeting of the IQAC was held in presence of the following Executives:

Sr. No	Executive	Designation	Member Category
1	Prof. (Dr.) T.R. Desai	Provost, RK University	Chairperson
2	Mr. Mohit Patel	Vice President, RK University	Member
3	Dr. Ashish Tanna	Associate Professor, School of Science	Member
4	Dr. Amit Sharma	Deputy Director, School of Physiotherapy	Member
5	Dr. Chetan Detroja	Associate Professor, School of Pharmacy	Member
6	Dr. Chintan Rajani	Associate Professor, School of Management	Member
7	CA Hitesh Popat	Finance Officer, RK University	Member
8	Mr. Siddharth Patel	Partner, Soham Agro Foods	Alumni
9	Mr. Nirav Patel	Director, Nirav Precision Pvt.Ltd	Industrialist

10	Dr. Samir Atara	Associate Professor, School of Pharmacy	Member Secretary & Coordinator
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Agenda Item 1: Approval of the minutes of the previous meeting.

Prof. (Dr.) T. R. Desai gave the confirmation of the minutes of the previous meeting held on 26 July 2018. The minutes of the meeting of 26 July 2018 were read and confirmed.

Agenda Item 2: Progression on NAAC Accreditation

Review the compilation of work to showcase of our preparation as per the suggestions of Mock Peer Review Team. Various Responsibilities for the Peer Review Team Visit had been assigned concerned persons.

Agenda Item 3: Stakeholder Feedback.

Discussion carried out to take feedback from various stakeholders for the academic term 2018-2019 Odd Semester.



Prof. (Dr.) T. R. Desai
Provost
RK University



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ACTION TAKEN REPORT

Ref No: RKU/IQAC/18/08/05

Date: 25.08.2018

1. Approval of the minutes of the previous meeting sanctioned
2. Various Responsibilities for the Peer Review Team Visit had been assigned concerned persons.
3. Feedback need to be collected from various stakeholders.
4. Next IQAC meeting is scheduled on 16/01/2019



Prof. (Dr.) T. R. Desai
Provost
RK University

