

MEETING OF THE INTERNAL QUALITY ASSURANCE CELL

DETAILS OF THE MEETING

Ref No: RKU/IQAC/18/07/03

Date: 20.07.2018

To,
Members,
IQAC Cell,
RK University.

Respected Members of IQAC Cell,

I would like to invite you for the upcoming meeting of the IQAC Cell of RK University. I hope that you will be able to attend this meeting and help us in deliberating the matters mentioned in the agenda items.

Looking forward to meeting you for fruitful discussions.

Meeting Details:


Date : July 26, 2018, Thursday

Time : 02:15 pm

Venue : Plato, School Of Engineering, RK University, Rajkot

Agenda Items:

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| <u>Agenda Item 1:</u> | Approval of the minutes of the previous meeting. |
| <u>Agenda Item 2:</u> | Progression on NAAC Accreditation |
| <u>Agenda Item 3:</u> | IQAC Composition as per NAAC Suggestions |
| <u>Agenda Item 4:</u> | To arrange Mock Peer Review Team Visit |


Prof. (Dr.) T. R. DeSai
Provost
RK University



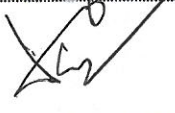
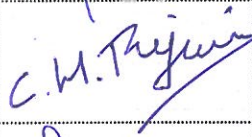


MEETING OF THE INTERNAL QUALITY ASSURANCE CELL

ATTENDANCE SHEET

Ref No: RKU/IQAC/18/07/04

Date: 26.07.2018

Sr. No	Executive	Designation	Member Category	Signature
1	Prof. (Dr.) T.R. Desai	Provost, RK University	Chairperson	
2	Mr. Mohit Patel	Vice President, RK University	Member	
3	Dr. Ashish Tanna	Associate Professor, School of Science	Member	
4	Dr. Amit Sharma	Deputy Director, School of Physiotherapy	Member	
5	Dr. Chetan Detroja	Associate Professor, School of Pharmacy	Member	
6	Dr. Chintan Rajani	Associate Professor, School of Management	Member	
7	CA Hitesh Popat	Finance Officer, RK University	Member	

MEETING OF THE INTERNAL QUALITY ASSURANCE CELL

DETAILS OF THE MEETING

Ref No: RKU/IQAC/18/07/04

Date: 26.07.2018

Date : July 26, 2018, Thursday

Time : 02:15 pm

Venue : Plato, School Of Engineering, RK University, Rajkot

A Meeting of the IQAC was held in presence of the following Executives:

Sr. No	Executive	Designation	Member Category
1	Prof. (Dr.) T.R. Desai	Provost, RK University	Chairperson
2	Mr. Mohit Patel	Vice President, RK University	Member
3	Dr. Ashish Tanna	Associate Professor, School of Science	Member
4	Dr. Amit Sharma	Deputy Director, School of Physiotherapy	Member
5	Dr. Chetan Detroja	Associate Professor, School of Pharmacy	Member
6	Dr. Chintan Rajani	Associate Professor, School of Management	Member
7	CA Hitesh Popat	Finance Officer, RK University	Member

Agenda Item 1:

Approval of the minutes of the previous meeting.

Prof. (Dr.) T. R. Desai gave the confirmation of the minutes of the previous meeting held on 13 June 2018. The minutes of the meeting of 13 June 2018 were read and confirmed.

Agenda Item 2:

Progression on NAAC Accreditation

The Adviser, NAAC had requested to suggest for three tentative slots for Peer Review team visit during month of August - September, 2018. It was also decided to proposed three slots in the month of September,2018 as below.

- First Time Slot : 10th, 11th, 12th September 2018 (Monday to Wednesday)
- Second Time Slot : 13th, 14th, 15th September 2018 (Thursday to Saturday)
- Third Time Slot : 17th, 18th, 19th September, 2018 (Monday to Wednesday)

All the member submitted progression report.

Agenda Item 3:

IQAC Composition as per NAAC Suggestions

As per the Composition suggested by NAAC, it was decided to include following members under mentioned categories.

Mr. Siddharth Patel, Partner Soham Agri food, as an Alumni

Mr. Nirav Patel ,Director, Nirav Precision Pvt. Ltd as an Industrialist

Agenda Item 4:

To arrange Mock Peer Review Team Visit

As this would be 1st cycle of NAAC accreditation process for our University, it was decided to arrange Mock Peer Review Team visit by experts to get valuable guidance to synchronize of all our preparations



Prof. (Dr.) T. R. Desai
Provost
RK University




MEETING OF THE INTERNAL QUALITY ASSURANCE CELL

ACTION TAKEN REPORT

Ref No: RKU/IQAC/18/07/04

Date: 26.07.2018

1. Approval of the minutes of the previous meeting sanctioned.
2. Three time slots in September 2018 proposed for NAAC Peer Review Team.
3. It was decided to include following members in IQAC under mentioned categories.
Mr. Siddharth Patel, Partner Soham Agri food, as an Alumni
Mr. Nirav Patel ,Director, Nirav Precision Pvt. Ltd as an Industrialist
4. It was decided to arrange Mock Peer Review Team.
5. Next IQAC meeting is scheduled on 25/08/2018.


Prof. (Dr.) T. R. Desai
Provost
RK University

