

MEETING OF THE INTERNAL QUALITY ASSURANCE CELL

DETAILS OF THE MEETING

Ref No: RKU/IQAC/18/06/02

Date: 06.06.2018

To,
Members,
IQAC Cell,
RK University.

Respected Members of IQAC Cell,

I would like to invite you for the upcoming meeting of the IQAC Cell of RK University. I hope that you will be able to attend this meeting and help us in deliberating the matters mentioned in the agenda items.

Looking forward to meeting you for fruitful discussions.

Meeting Details:

Date : June 13, 2018, Wednesday

Time : 02:15 pm

Venue : Plato, School Of Engineering, RK University, Rajkot

Agenda Items:

Agenda Item 1: Approval of the minutes of the previous meeting.

Agenda Item 2: Progression on NAAC Accreditation

Agenda Item 3: To express gratitude to Prof. (Dr.) Ajitkumar N. Shukla, IQAC, Coordinator.

Agenda Item 4: Funding from Gujarat Knowledge Society

Agenda Item 5: Stakeholder Feedback Analysis



Prof. (Dr.) T. R. Desai
Provost
RK University



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ATTENDANCE SHEET

Ref No: RKU/IQAC/18/06/03

Date: 13.06.2018

Sr. No	Executive	Designation	Member Category	Signature
1	Prof. (Dr.) T.R. Desai	Provost, RK University	Chairperson	
2	Mr. Mohit Patel	Vice President, RK University	Member	
3	Dr. Ashish Tanna	Associate Professor, School of Science	Member	
4	Dr. Amit Sharma	Deputy Director, School. of Physiotherapy	Member	
5	Dr. Chetan Detroja	Associate Professor, School of Pharmacy	Member	
6	Dr. Chintan Rajani	Assistant Professor, School of Management	Member	
7	CA Hitesh Popat	Finance Officer, RK University	Member	
8	Dr. Samir Atara	Associate Professor, School of Pharmacy	Member Secretary & Coordinator	

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Date: 13.06.2018

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Time : 02:15 pm

Venue : Plato, School Of Engineering, RK University, Rajkot

A Meeting of the IQAC was held in presence of the following Executives:

Sr. No	Executive	Designation	Member Category
1	Prof. (Dr.) T.R. Desai	Provost, RK University	Chairperson
2	Mr. Mohit Patel	Vice President, RK University	Member
3	Dr. Ashish Tanna	Associate Professor, School of Science	Member
4	Dr. Amit Sharma	Deputy Director, School of Physiotherapy	Member
5	Dr. Chetan Detroja	Associate Professor, School of Pharmacy	Member
6	Dr. Chintan Rajani	Assistant Professor, School of Management	Member
7	CA Hitesh Popat	Finance Officer, RK University	Member
8	Dr. Samir Atara	Associate Professor, School of Pharmacy	Member Secretary & Coordinator

- Agenda Item 1:** **Approval of the minutes of the previous meeting.**
Prof. (Dr.) T. R. Desai gave the confirmation of the minutes of the previous meeting held on 25 April 2018. The minutes of the meeting of 25 April 2018 were read and confirmed.
- Agenda Item 2:** **Progression on NAAC Accreditation**
All the members submitted progression report. Awaiting for Peer Review Team visit dates.
- Agenda Item 3:** **To express gratitude to Prof. (Dr.) Ajitkumar N. Shukla, IQAC, Coordinator.**
All the members express gratitude to Prof. Shukla as he was resigning from his post and transferred to his native. The responsibilities as IQAC coordinator has been given to Dr. Samir Atara, Associate Professor, School of Pharmacy and requested Prof. Desai to look after responsibilities of NAAC coordinator.
- Agenda Item 5:** **Funding from Gujarat Knowledge Society**
Memorandum of Association was signed between RK University and Gujarat Knowledge Society to develop ecosystem for entrepreneurship and promote the culture of innovation and startup. A conditional grant of Rs. 1.0 Crore has been sanctioned which would be disbursed periodically over a period of five years.
- Agenda Item 4:** **Feedback Analysis:**
Discussion carried out for the feedback analysis from various stakeholders for the academic term 2017-18 Even Semester. Necessary action plan discussed for corrective measures based on the feedback.



Prof. (Dr.) T. R. Desai
Provost
RK University



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ACTION TAKEN REPORT

Ref No: RKU/IQAC/18/06/03

Date: 13.06.2018

1. Approval of the minutes of the previous meeting sanctioned
2. All the members submitted progression report. Awaiting for Peer Review Team visit dates.
3. The responsibilities as IQAC coordinator has been given to Dr. Samir Atara, Associate Professor, School of Pharmacy and requested Prof. Desai to look after responsibilities of NAAC coordinator.
4. Memorandum of Association was signed between RK University and Gujarat Knowledge Society. A conditional grant of Rs. 1.0 Crore has been sanctioned
5. Analysis for the collated feedback from different stakeholders are submitted for further process
6. Next IQAC meeting is scheduled on 26/07/2018



Prof. (Dr.) T. R. Desai
Provost
RK University

