

**MEETING OF THE INTERNAL QUALITY ASSURANCE CELL**

**DETAILS OF THE MEETING**

Ref No: RKU/IQAC/18/04/01

Date: 18.04.2018

To,  
Members,  
IQAC Cell,  
RK University.

Respected Members of IQAC Cell,

I would like to invite you for the upcoming meeting of the IQAC Cell of RK University. I hope that you will be able to attend this meeting and help us in deliberating the matters mentioned in the agenda items.

Looking forward to meeting you for fruitful discussions.

**Meeting Details:**


Date : April 25, 2018, Wednesday

Time : 02:15 pm

Venue : Plato, School Of Engineering, RK University, Rajkot

**Agenda Items:**

- |                              |   |
|------------------------------|---|
| <b><u>Agenda Item 1:</u></b> | <b>Approval of the minutes of the previous meeting.</b> |
| <b><u>Agenda Item 2:</u></b> | <b>Progression on NAAC Accreditation</b>                |
| <b><u>Agenda Item 3:</u></b> | <b>To give briefing on Project "INNOTAL"</b>            |
| <b><u>Agenda Item 4:</u></b> | <b>Stakeholder Feedback.</b>                            |

  
Prof. (Dr.) T. R. Desai  
Provost  
RK University



**MEETING OF THE INTERNAL QUALITY ASSURANCE CELL**

**ATTENDANCE SHEET**

Ref No: RKU/IQAC/18/04/02

Date: 25.04.2018

Sr. No	Executive	Designation	Member Category	Signature
1	Dr. T.R. Desai	Provost, RK University	Chairperson	
2	Prof. (Dr.) Ajitkumar N. Shukla	Dean, Faculty of Technology	Member Secretary & Coordinator	
3	Mr. Mohit Patel	Vice President, RK University	Member	
4	Dr. Ashish Tanna	Associate Professor, School of Science	Member	
5	Dr. Amit Sharma	Deputy Director, School of Physiotherapy	Member	
6	Dr. Chetan Detroja	Associate Professor, School of Pharmacy	Member	
7	Dr. Chintan Rajani	Associate Professor, School of Management	Member	
8	CA Hitesh Popat	Finance Officer, RK University	Member	
9	Dr. Samir Atara	Associate Professor, School of Pharmacy	Member	



**RK UNIVERSITY**

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**DETAILS OF THE MEETING**

Ref No: RKU/IQAC/18/04/02

Date: 25.04.2018

**Date : April 25, 2018, Wednesday**

**Time : 02:15 pm**

**Venue : Plato, School Of Engineering, RK University, Rajkot**

A Meeting of the IQAC was held in presence of the following Executives:

Sr. No	Executive	Designation	Member Category
1	Dr. T.R. Desai	Provost, RK University	Chairperson
2	Prof. (Dr.) Ajitkumar N. Shukla	Dean, Faculty of Technology	Member Secretary & Coordinator
3	Mr. Mohit Patel	Vice President, RK University	Member
4	Dr. Ashish Tanna	Associate Professor, School of Science	Member
5	Dr. Amit Sharma	Deputy Director, School of Physiotherapy	Member
6	Dr. Chetan Detroja	Associate Professor, School of Pharmacy	Member
7	Dr. Chintan Rajani	Associate Professor, School of Management	Member
8	CA Hitesh Popat	Finance Officer, RK University	Member
9	Dr. Samir Atara	Associate Professor, School of Pharmacy	Member

**Agenda Item 1: Approval of the minutes of the previous meeting.**

Prof. (Dr.) T. R. Desai gave the confirmation of the minutes of the previous meeting held on 24 January 2018. The minutes of the meeting of 24 January 2018 were read and confirmed.

**Agenda Item 2: Progression on NAAC Accreditation**

The Adviser, NAAC had requested to suggest for three tentative slots for Peer Review team visit during month of May - June, 2018. As per Academic Calendar Semester End Examination would be from 30th April, 2018 to 19th May, 2018 for most of the program and Summer Vacation would be from 21st May, 2018 to 30th June, 2018, So might be difficult to give such three slots during month of May - June, 2018. It was decided to request the adviser, NAAC to give such slots in month of July, 2018.

It was also decided to proposed three slots in the month of July, 2018 as below

- First Time Slot : 9th, 10th, 11th July 2018 (Monday to Wednesday)
- Second Time Slot : 11th, 12th, 13th July 2018 (Wednesday to Friday)
- Third Time Slot : 16th, 17th, 18th July, 2018 (Monday to Wednesday)

All the member submitted progression report.


**Agenda Item 3: To give briefing on Project "INNOTAL"**

Mr. Denish Patel, Dr. Dharmesh Raval and Dr. Nilesh Kalani have attended a three-day preparatory meeting of the Erasmus+ Innotal project held in Baguio, Philippines.

Dr. Raval had submitted the brief report on Project INNOTAL - "Integrating Talent Development into Innovation Ecosystem in Higher Education", which partially funded by ERASMUS+ Program of European Union. Fourteen Universities from eight countries across the world are partners in the project, including RK University. The Project objective is to contribute to innovation ecosystem in partner universities and thereby contributing to the higher education of the country at large. This project has the potential to contribute in improving employability in saurashtra and kutch region.

**Agenda Item 10: Stakeholder Feedback.**

Discussion carried out to take feedback from various stakeholders for the academic term 2017-2018 Even Semester.

  
Prof. (Dr.) T. R. Desai  
Provost  
RK University



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**ACTION TAKEN REPORT**

Ref No: RKU/IQAC/18/04/02

Date: 25.04.2018

1. Approval of the minutes of the previous meeting sanctioned
2. It was decided to request the adviser, NAAC to give such slots in month of July, 2018.
3. It was also decided to proposed three slots in the month of July,2018 as below
  - a. First Time Slot : 9th, 10th, 11th July 2018 (Monday to Wednesday)
  - b. Second Time Slot : 11th, 12th, 13th July 2018 (Wednesday to Friday)
  - c. Third Time Slot : 16th, 17th, 18th July, 2018 (Monday to Wednesday)
4. Dr. Raval had submitted the brief report on Project INNOTAL - "Integrating Talent Development into Innovation Ecosystem in Higher Education"
5. Feedback need to be collected from various stakeholders.
6. Next IQAC meeting is scheduled on 13/06/2018



Prof. (Dr.) T. R. Desai  
Provost  
RK University

