

MEETING OF THE INTERNAL QUALITY ASSURANCE CELL

DETAILS OF THE MEETING

Ref No: RKU/IQAC/17/11/05

Date: 16.11.2017

To,
Members,
IQAC Cell,
RK University.

Respected Members of IQAC Cell,

I would like to invite you for the upcoming meeting of the IQAC Cell of RK University. I hope that you will be able to attend this meeting and help us in deliberating the matters mentioned in the agenda items.

Looking forward to meeting you for fruitful discussions.

Meeting Details:


Date : November 23, 2017, Thursday

Time : 02:15 pm

Venue : Plato, School Of Engineering, RK University Campus, Rajkot

Agenda Items:

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| <u>Agenda Item 1:</u> | Approval of the minutes of the previous meeting. |
| <u>Agenda Item 2:</u> | Progression on NAAC Accreditation |
| <u>Agenda Item 3:</u> | Stakeholder Feedback. |


Prof. (Dr.) T. R. Desai
Provost,
RK University



MEETING OF THE INTERNAL QUALITY ASSURANCE CELL

ATTENDANCE SHEET

Ref No: RKU/IQAC/17/11/06

Date: 23.11.2017

Sr. No	Executive	Designation	Member Category	Signature
1	Prof. (Dr.) T.R. Desai	Provost, RK University	Chairperson	
2	Prof. (Dr.) Ajitkumar N. Shukla	Dean, Faculty of Technology	Member Secretary & Coordinator	
3	Mr. Mohit Patel	Vice President, RK University	Member	
4	Dr. Ashish Tanna	Associate Professor, School of Science	Member	
5	Dr. Amit Sharma	Deputy Director, School of Physiotherapy	Member	
6	Dr. Chetan Detroja	Assistant Professor, School of Pharmacy	Member	
7	Dr. Chintan Rajani	Associate Professor, School of Management	Member	
8	CA Hitesh Popat	Finance Officer, RK University	Member	
9	Mr. Samir Atara	Associate Professor, School of Pharmacy	Member	

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Date: 23.11.2017

Date : November 23, 2017, Thursday

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Venue : Plato, School Of Engineering, RK University Campus, Rajkot

A Meeting of the IQAC was held in presence of the following Executives:

Sr. No	Executive	Designation	Member Category
1	Prof. (Dr.) T.R. Desai	Provost, RK University	Chairperson
2	Prof. (Dr.) Ajitkumar N. Shukla	Dean, Faculty of Technology	Member Secretary & Coordinator
3	Mr. Mohit Patel	Vice President, RK University	Member
4	Dr. Ashish Tanna	Associate Professor, School of Science	Member
5	Dr. Amit Sharma	Deputy Director, School of Physiotherapy	Member
6	Dr. Chetan Detroja	Assistant Professor, School of Pharmacy	Member
7	Dr. Chintan Rajani	Associate Professor, School of Management	Member
8	CA Hitesh Popat	Finance Officer, RK University	Member
9	Mr. Samir Atara	Associate Professor, School of Pharmacy	Member

Agenda Item 1:

Approval of the minutes of the previous meeting.

Prof. (Dr.) T. R. Desai gave the confirmation of the minutes of the previous meeting held on 05 September 2017. The minutes of the meeting of 05 September 2017 were read and confirmed.

Agenda Item 2:

Progression on NAAC Accreditation

All the members had submitted their progress report as per their assigned criterion, which was verified and found satisfactory. It was decided to apply for registration in the January Cycle and also instructed to start the preparation for IIQA as per the NAAC guideline.


Prof. Shukla has been appointed as coordinator for the NAAC accreditation process, as per the instructions of Board of Management.

It was also decided to aware all the staff members about the status of NAAC accreditation.

Agenda Item 3:

Stakeholder Feedback.

Discussion carried out to take feedback from various stakeholders for the academic term 2017-2018 Odd Semester.


Prof. (Dr.) T. R. Desai
Provost,
RK University




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ACTION TAKEN REPORT

Ref No: RKU/IQAC/17/11/06

Date: 23.11.2017

1. Approval of the minutes of the previous meeting sanctioned
2. Prof. Shukla has been appointed as coordinator for the NAAC accreditation process, as per the instructions of Board of Management.
3. It was decided to apply for registration in the January Cycle and also instructed to start the preparation for IIQA as per the NAAC guideline.
1. Feedback need to be collected from various stakeholders.
4. Next IQAC meeting is scheduled on 24/01/2018


Prof. (Dr.) T. R. Desai
Provost,
RK University

