

**MEETING OF THE INTERNAL QUALITY ASSURANCE CELL**

**DETAILS OF THE MEETING**

Ref No: RKU/IQAC/17/05/02

Date: 16.05.2017

To,  
Members,  
IQAC Cell,  
RK University.

Respected Members of IQAC Cell,

I would like to invite you for the upcoming meeting of the IQAC Cell of RK University. I hope that you will be able to attend this meeting and help us in deliberating the matters mentioned in the agenda items.

Looking forward to meeting you for fruitful discussions.

**Meeting Details:**

Date : Mayr 23, 2017, Tuesday

Time : 02:15 pm

Venue : Plato, School of Engineering, RKU Rajkot

**Agenda Items:**

- Agenda Item 1:** Approval of the minutes of the previous meeting.
- Agenda Item 2:** Progression on Annual Quality Assurance Report (AQAR) - Academic Year 2017-18
- Agenda Item 3:** To express gratitude to Prof. (Dr.) Ranjit Goswami, Provost, RK University, and Dr. Nikhil Gokhale, Associate Director, Faculty of Doctoral Studies and Research, RK University.

- Agenda Item 4:** Transfer of University Enterprise resource planning (ERP) System
- Agenda Item 5:** To strengthen the functioning of Industry Institute Interaction Cell, Training & Placement Department, and K. S. Patel Center for Entrepreneurship
- Agenda Item 6:** Stakeholder Feedback Analysis

*Rg*

Prof. (Dr.) Ranjit Goswami  
Provost  
RK University





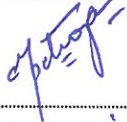


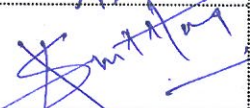


**MEETING OF THE INTERNAL QUALITY ASSURANCE CELL**

**ATTENDANCE SHEET**

Ref No: RKU/IQAC/17/05/03

Date: 23.05.2017

| Sr. No | Executive                       | Designation  | Member Category                      | Signature   |
|--------|---------------------------------|--|--------------------------------------|---|
| 1      | Prof. (Dr.) Ranjit Goswami      | Provost,<br>RK University  | Chairperson                          |    |
| 2      | Prof. (Dr.) Ajitkumar N. Shukla | Dean, Faculty of<br>Technology                                     | Member<br>Secretary &<br>Coordinator |   |
| 3      | Dr. Nikhil Gokhale              | Associate Director,<br>Faculty of Doctoral<br>Studies and research | Member                               |  |
| 4      | Dr. Ashish Tanna                | Assistant Professor,<br>School of Science                          | Member                               |  |
| 5      | Mr. Chetan Detroja              | Assistant Professor,<br>School of Pharmacy                         | Member                               |  |
| 6      | Mr. Chintan Rajani              | Assistant Professor,<br>School of Management                       | Member                               |  |
| 7      | CA Hitesh Popat                 | Finance Officer, RK<br>University                                  | Member                               |  |
| 8      | Mr. Samir Atara                 | Assistant Professor,<br>School of Pharmacy                         | Member                               |  |

**MEETING OF THE INTERNAL QUALITY ASSURANCE CELL**

**DETAILS OF THE MEETING**

Ref No: RKU/IQAC/17/05/03

Date: 23.05.2017

**Date : May 23, 2017, Tuesday**

**Time : 02:15 pm**

**Venue : Plato, School of Engineering, RKU Rajkot**

A Meeting of the IQAC was held in presence of the following Executives:

| Sr. No | Executive                       | Designation  | Member Category                |
|--------|---------------------------------|--|--------------------------------|
| 1      | Prof. (Dr.) Ranjit Goswami      | Provost,<br>RK University  | Chairperson                    |
| 2      | Prof. (Dr.) Ajitkumar N. Shukla | Dean, Faculty of Technology  | Member Secretary & Coordinator |
| 3      | Dr. Nikhil Gokhale              | Associate Director, Faculty of<br>Doctoral Studies and<br>research | Member                         |
| 4      | Dr. Ashish Tanna                | Assistant Professor, School<br>of Science                          | Member                         |
| 5      | Mr. Chetan Detroja              | Assistant Professor, School<br>of Pharmacy                         | Member                         |
| 6      | Mr. Chintan Rajani              | Assistant Professor, School<br>of Management                       | Member                         |
| 7      | CA Hitesh Popat                 | Finance Officer, RK<br>University                                  | Member                         |
| 8      | Mr. Samir Atara                 | Assistant Professor, School<br>of Pharmacy                         | Member                         |

- Agenda Item 1:**      **Approval of the minutes of the previous meeting.**  
Prof. (Dr.) Ranjit Goswami gave the confirmation of the minutes of the previous meeting held on 26 April 2017. The minutes of the meeting of 26 April 2017 were read and confirmed.
- Agenda Item 2:**      **Progression on Annual Quality Assurance Report (AQAR) - Academic Year 2017-18**  
The work has been divided amongst the committee members and instructed to complete the task prior to the upcoming Governing Body Meeting, probably in the month of August.
- Agenda Item 3:**      **To express gratitude to Prof. (Dr.) Ranjit Goswami, Provost, RK University, and Dr. Nikhil Gokhale, Associate Director, Faculty of Doctoral Studies and Research, RK University.**  
All the members expressed their warm regards to Prof. Goswami, Provost, RK University for his excellent efforts and initiatives taken during his term as Provost. As Dr. Nikhil Gokhale, Associate Director, Faculty of Doctoral Studies and Research, RK University has resigned from his post and as a member of IQAC, all members expressed their warm regards to him.
- Agenda Item 4:**      **Transfer of University Enterprise resource planning (ERP) System**  
It was decided to implement our old ERP System (TMS), as satisfactory and expected results are not achieved with TCS ion.
- Agenda Item 5:**      **To strengthen the functioning of the Industry Institute Interaction Cell, Training & Placement Department, and K. S. Patel Center for Entrepreneurship**  
As these all are student support systems and interconnected with each other. Even University offers career tracks and electives on Campus to Corporate training and entrepreneurship in various programs, it was herewith decided to give the responsibilities of all the different departments under a single roof as I3C (Industry Institute Interaction Cell) and should be headed by Prof. Chintan Rajani.

**Agenda Item 6:**

**Feedback Analysis:**

Discussion carried out for the feedback analysis from various stakeholders for the academic term 2016-17. Necessary action plan is discussed for corrective measures based on the feedback.

*Rg*

Prof. (Dr.) Ranjit Goswami  
Provost  
RK University



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**ACTION TAKEN REPORT**

Ref No: RKU/IQAC/17/05/03

Date: 23.05.2017

1. Approval of the minutes of the previous meeting sanctioned
2. The workload of the Annual Quality Assurance Report (AQAR) for the Academic year 2017-18 is divided among the committee members.
3. All members of the IQAC express gratitude to Prof. (Dr.) Ranjit Goswami & Dr. Nikhil Gokhale.
4. It was decided to implement our old ERP System (TMS).
5. It was decided to give the responsibilities of the Industry Institute Interaction Cell, Training & Placement Department, and K. S. Patel Center for Entrepreneurship departments under a single roof as I3C (Industry Institute Interaction Cell) and should be headed by Prof. Chintan Rajani.
6. Analysis of the collated feedback from different stakeholders is submitted for further process
7. Next IQAC meeting is scheduled on 23/08/2017

Rg

Prof. (Dr.) Ranjit Goswami  
Provost  
RK University

