

MEETING OF THE INTERNAL QUALITY ASSURANCE CELL

DETAILS OF THE MEETING

Ref No: RKU/IQAC/16/12/04

Date: 24.12.2016

To,
Members,
IQAC Cell,
RK University.

Respected Members of IQAC Cell,

I would like to invite you for the upcoming meeting of the IQAC Cell of RK University. I hope that you will be able to attend this meeting and help us in deliberating the matters mentioned in the agenda items.

Looking forward to meeting you for fruitful discussions.

Meeting Details:

Date : January 25th, 2017, Wednesday

Time : 02:15 pm

Venue : Dewey, School of Engineering, RKU Rajkot

Agenda Items:

- Agenda Item 1:** Approval of the minutes of the previous meeting.
- Agenda Item 2:** Discuss the resource mobilization for research and faculty development
- Agenda Item 3:** Review the report of International Conference
- Agenda Item 4:** To review the progression on action plan for academic administrations

Agenda Item 5: Strengthen the use of learning Management Systems (LMS).

Agenda Item 6: Stakeholder Feedback Analysis:

Rg

Prof. (Dr.) Ranjit Goswami
Provost
RK University





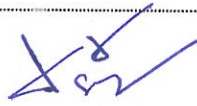
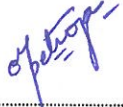

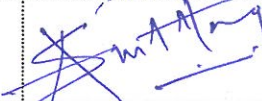


MEETING OF THE INTERNAL QUALITY ASSURANCE CELL

ATTENDANCE SHEET

Ref No: RKU/IQAC/17/01/01

Date: 25.01.2017

Sr. No	Executive	Designation	Member Category	Signature
1	Prof. (Dr.) Ranjit Goswami	Provost, RK University	Chairperson	
2	Prof. (Dr.) Ajitkumar N. Shukla	Dean, Faculty of Technology	Member Secretary & Coordinator	
3	Mr. Mohit Patel	Vice President, RK University	Member	
4	Dr. Nikhil Gokhale	Associate Director, Faculty of Doctoral Studies and research	Member	
5	Dr. Amit Sharma	Deputy Director, School of Physiotherapy	Member	
6	Mr. Chetan Detroja	Assistant Professor, School of Pharmacy	Member	
7	CA Hitesh Popat	Finance Officer, RK University	Member	
8	Mr. Samir Atara	Assistant Professor, School of Pharmacy	Member	

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Date: 25.01.2017

Date : January 25, 2017, Wednesday

Time : 02:15 pm

Venue : Dewey, School of Engineering, RKU Rajkot

A Meeting of the IQAC was held in presence of the following Executives:

Sr. No	Executive	Designation	Member Category
1	Prof. (Dr.) Ranjit Goswami	Provost, RK University	Chairperson
2	Prof. (Dr.) Ajitkumar N. Shukla	Dean, Faculty of Technology	Member Secretary & Coordinator
3	Mr. Mohit Patel	Vice President, RK University	Member
4	Dr. Nikhil Gokhale	Associate Director, Faculty of Doctoral Studies and research	Member
5	Dr. Amit Sharma	Deputy Director, School of Physiotherapy	Member
6	Mr. Chetan Detroja	Assistant Professor, School of Pharmacy	Member
7	CA Hitesh Popat	Finance Officer, RK University	Member
8	Mr. Samir Atara	Assistant Professor, School of Pharmacy	Member

Agenda Item 1:

Approval of the minutes of the previous meeting.

Prof. (Dr.) Ranjit Goswami gave the confirmation of the minutes of the previous meeting held on 28 September 2016. The minutes of the meeting of 28 September 2016 were read and confirmed.

Agenda Item 2:

Discuss the resource mobilization for research and faculty development

It was discussed and decided to propose that the annual fund was provided by university to each faculty member to utilise in research work or to attend faculty development programs, workshops, conference, training programs etc should carry forward for next two financial years.

Agenda Item 3:

Review the report of International Conference

Prof. Nikhil Gokhale, submitted report of International Conference held on 9th & 10th January, 2017. It was reviewed and all the members expressed their gratitude to Prof. Nikhil Gokhale and his team for successfully completion of such a great event.

Agenda Item 4:

To strengthen the use of learning Management Systems (LMS)

As various platforms (Edmodo, Canvas, etc) of learning Management system had been used at our university since last few years. The advantages and disadvantage of various LMS platforms had been discussed and it was observed that due to different LMS platforms created challenges for students as well as faculties to manage the learning materials. Mr. Mohit Patel had suggested to use Canvas as single platform for LMS university wide based on his experience. All the members were agreed with the opinion of Mr. Patel and decided that all the responsibilities for the same should be given to Mr. Kamlesh Patel, Associate Professor, School of Engineering for smooth transaction and implementation of Canvas as single LMS platform.

Agenda Item 5:

Stakeholder Feedback Analysis:

Discussion carried out for the feedback analysis from various stakeholders for the academic term 2015-2016. Necessary action plan discussed for corrective measures based on the feedback.

Rg

Prof. (Dr.) Ranjit Goswami
Provost
RK University



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ACTION TAKEN REPORT

Ref No: RKU/IQAC/17/01/01

Date: 25.01.2017

1. Approval of the minutes of the previous meeting sanctioned
2. Proposed to give annual fund to each faculty member to utilize it in research work or to attend faculty development programs for next two financial years.
3. Proposed to implement Canvas learning management system (Canvas LMS) and for smooth transition responsibilities given to Mr. Kamlesh Patel, Associate Professor, School of Engineering.
4. Analysis for the collated feedback from different stakeholders are submitted for further process.
5. Next IQAC meeting is scheduled on 26/04/2017.

Rg

Prof. (Dr.) Ranjit Goswami
Provost
RK University

